### Checklist of documents to be submitted for verification of Test Reports / Certificates of conformity

<table>
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<th>Request Form from importer with all contact details to be submitted in person, by e-mail or fax. This should include:</th>
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</table>
| 1 | ‣ Name of importer  
   | ‣ Address  
   | ‣ Telephone & Fax No, E-Mail address, etc.  
   | ‣ Country of importation and origin  
   | ‣ Request for Verification of Certificate of Conformity/Test Report  
   | **Note:** Request Form available on website |
| 2 | Copies of Test Reports or Certificates of Conformity for every toy with respect to any European Standard, which is applicable in the European Union (EN 71). The Essential Safety Requirements as specified in the regulations are mainly focused on the following parameters: |
|   | ‣ Physical and Mechanical properties  
   | ‣ Flammability  
   | ‣ Chemical properties (Migration of Certain Elements)  
   | ‣ Electrical properties |
|   | EN & MS are deemed to satisfy the essential requirements; other standards can be used as well. |
| 3 | Every Test Report should bear the following information: |
|   | ‣ Certifying/Testing body  
   | ‣ Test Report Number  
   | ‣ Date of issue  
   | ‣ Item No.  
   | ‣ Item Name |
|   | **Note:** Test report shall be valid for 2 years as from date of issue. Should the test report be more than 2 years, the importer will have to show a proof from manufacturer that there has been no changes in the manufacturing design or process of the item. In such cases, the report shall not be more than 5 years. |
4. Where the importer is unable to provide a Test Report or Certificate of Conformity, a sampling exercise will be carried out by officers of the Consumer Affairs Unit (CAU), in the presence of officers from Customs – Mauritius Revenue Authority (MRA), Mauritius Standards Bureau (MSB), and the Importer or his representative.

- Thereafter the sample shall be submitted to MSB by the officer of CAU, for testing purposes.
- Report of test result shall be issued to CAU.

5. Importers shall ensure that all toys items are accompanied by appropriate graphical symbol and legible age warning labeling. Additional information on risks involved, ways of avoiding such risks, adult supervision, etc. shall be specified on the packaging where applicable.

6. MSB will not issue Letter of Conformance/Non Conformance in the following circumstances:
   - Any product or item, which is not considered as a toy (As listed in Second Schedule of the regulation).
   - Any product or material intended for use in play by children above 14 years.
   - Where toys will not be supplied locally.

7. The Letter of Conformance issued by MSB will be valid for a period of one year.
Notes

- A minimum of two working days is required for the processing of requests depending on the number of test reports submitted provided all relevant documents and information are available.

- Reports or Certificates that are doubtful will be rejected and client will be requested to seek clarification from the issuing laboratory & provide evidence.

- Test Reports where data or any other information appearing is not clear, will not be accepted.

- Standards or specifications that are technically similar and identical with the EN 71 standards may also be considered as specified in the regulations. It is the responsibility of the importer to ensure the equivalence of these standards before importation.

- Application fee will be charged as per Bureau’s policy for assessment of each multiple of 5 Test Reports or Certificate of Conformity.

- Payment by cash/cheque to be made in favor of the Mauritius Standards Bureau and payable at the time of submission of Test Reports or Certificate of Conformity.

- Clients having an outstanding balance will be required to clear any previous balances before the issue of Certificate of Conformity.

- Any application that is urgent and needs to be processed after normal working hours will be charged at the rate specified in the PRB Report. These extra charges will have to be agreed upon and borne by client.
IMPORTATION OF TOYS
REQUEST FOR VERIFICATION OF CERTIFICATE OF CONFORMITY

Part A (To be filled by Importer)

Particulars of Importer

Name of Importer: ........................................................................................................

Address: .....................................................................................................................

BRN .............................................................................................................................

Document enclosed:
Copies of certificate of conformities/Test Report and details as per Table 1.

Import from (Country): ..............................................................................................

Country of Origin: ....................................................................................................

Undertaking

The undersigned, certify

i) that I have not imported any toys prohibited under the Consumer Protection (Control of Imports) Regulations and/or the toys subject matter of the present request are not prohibited by Consumer Protection (Control of Imports) Regulations

ii) having submitted the relevant and authentic certificates of conformity/test reports for all types of toys imported, as detailed in Table 1, for verification purposes by the Mauritius Standards Bureau.

iii) that the MSB can submit a copy of the letter of conformance / nonconformance, which may be and/or will be issued by MSB to the Importer-to the Consumer Affairs Unit or any other regulatory bodies

Signature of importer:...................................... Tel: ...........................................

E-mail:.........................................................

ID No. of importer: .........................................................

Date: .........................................................

To be filled by Mauritius Standards Bureau

Name of Receiving Officer:................................. Remarks

Date: .........................................................
Table 1

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<tr>
<th>Serial No.</th>
<th>Issuing Body and Certificate No.</th>
<th>Issue Date</th>
<th>Item Nos. /Name</th>
<th>Applicable Standards</th>
<th>Remarks</th>
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Signature...........

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